

JEANNE SAUVÉ CATHOLIC SCHOOL
School Advisory Council By-Laws
Established May 2005
Revised October 2007

Any proposed change or addition to the school constitution and by-laws must be submitted in writing to the Chair. The change must be presented in motion form and passed by a 2/3 majority at a meeting with the minimum number of five (5) parent members in attendance. This document shall be revised on an ongoing basis as required.

1.CONFLICT OF INTEREST

All School Council members shall declare any conflict of pecuniary interest when the need arises and to abstain from the decision-making process of School Council on those issues.

2. CONFLICT RESOLUTION

Decision-making will endeavour to be made by consensus. Votes will be called by the Chair, as necessary.

3. COMMITTEE STRUCTURE AND MANDATES

The committee structure will centre on the committees as listed below. Chair of each committee will be one of the executive members. These committees may work in isolation from the other committees and others may find that for certain events it is best to work together with another committee. All committees will bring their ideas/concerns back to the School Council chair prior to the meeting. The School Council chair shall serve as the first contact for all committees and shall serve as liaison between the School Council committees and the principal. Committees serve to advise the School Council chair on activities. They do not have approval authority.

1. **Policy Review Committee** - Periodic review of Ministry and Board Policies i.e. dress code, behaviour code, EQAO testing scores and outcomes etc. This committee will also look into the creation of by-laws for the School Council
2. **School Culture Committee** - Provides assistance to the school community for events such as the barbecue, Café Français, socials following Mass or Paraliturgie celebrations, or any other events that bring the school community together in a sharing of good times.
 - a. **Faith/Spirit Sub-Committee** - Provides support and ideas to staff and parent community on key aspects of our faith, as a community of believers in Christ.
 - b. **French Culture Sub-Committee** - provides leadership and creative ideas to assist in the development of a strong French culture within Jeanne Sauvé. A Canadian Parents for French liaison will be a member of this committee.
3. **Safe and Healthy Schools Committee** -

- a. **Snack Program Sub-Committee** - Co-coordinator - supported by Student Council Reps - purchase and delivery of our in-school snack program, as well as, organization of bakers for the program.
 - b. **Lunch Sub-Committee** - Coordinator provides ideas and format for hot lunches to students throughout the year.
 - c. **Milk Sub-Committee** - Coordinator provides daily milk to all who participate in the program.
- 4. **Fundraising Committee** - Provides leadership to the school community in the areas involved with fundraising initiatives. Monies raised by this committee will be used to purchase needs as designated by the staff and School Council.
 - a. **Playground Committee** – Provides leadership to the school community in the reorganization of the outdoor green-space.
- 5. **Site Planning Committee** – Provides support and ideas to school and Board on site concerns.

(Note: This list of duties does not limit the committee from carrying out other related duties, as the need arises.)

CODE OF BEHAVIOUR

The Code of Behaviour outlines the expectations we have of students. It was developed through input from staff, students and parents and will be reviewed annually. Please be aware of the code and please reviewing it with your child.

DRESS CODE - Revised June 2007

The dress code is established to provide an atmosphere that enhances learning, promotes health and safety, avoids disruption and advances our values as a Catholic School.

Clothing should be neat, clean and modest. Student t-shirt straps should be at least three finger widths wide. Visible undergarments, bare midriffs and exposed buttocks are examples of inappropriate dress. Shoes must be worn at all times. Indoor shoes are required. Non-marking running shoes (all grades) and school crested t-shirts (Grades 5-8), are mandatory for gym class. School gym uniforms are not to be marked or defaced in any way.

The following are prohibited:

- shoe laces that dangle on the floor
- clothing or jewellery that has sharp or otherwise dangerous parts
- clothing which may be unsafe, such as shirts or snowsuits many sizes too large or shoes that are undone
- apparel which promotes violence, alcohol, tobacco or drugs or carries offensive language or messages
- any clothing with holes above the knee
- necklaces or chains which could cause strangulation
- coats with draw-stings are discouraged

STUDENT EXPECTATIONS

Each student has the ability to help all members of our school community to become successful.

It is our hope and expectation that you will:

1. **do your best in all things**
2. **be honest at all times**
3. **show respect for yourself and for each other**
4. **show respect for property, whether it belongs to you or to other people.**

These guidelines show that you are expected to take **personal responsibility for your behaviour.** The staff at the school and your parents will be available to assist you daily with these expectations, as necessary.

DO YOUR BEST

To be successful, you are expected to work, and use all the talents God gave you, to the best of your ability. You are expected to complete all class and homework assignments on time.

Regardless of your ability, effort and determination is key to success. Demonstrate self-discipline, put forth your best effort and take pride in your work.

BE HONEST

You are expected to be honest with yourself and with other students, staff and family. Honesty is the ability to be trustworthy and truthful. Examples of honesty include telling the truth and respect for other people's property and ideas

You will benefit from your relations with others by being open, honest and sincere in what you say and do.

RESPECT EACH OTHER

You are expected to treat each other with consideration and respect. Words and actions that demonstrate respect towards each person is acceptable and expected behaviour.

Every person needs a good self-image and has the right to be treated with respect. Getting along with others is a very important skill in making your way in today's world. Behaviour, which may hurt someone's feelings, or hurt them physically, is not expected in a Christ-centered environment.

RESPECT PROPERTY

It is expected that you respect all property whether it belongs to you or someone else.

In taking care of your clothing, schoolbooks equipment and other property you display pride in yourself. In taking care of school property and the possessions of others you help to maintain an environment necessary for successful learning for you and your fellow students.

DISCIPLINE PROCEDURE

At Jeanne Sauvé school our staff strives to establish a Christ-Centered Community by developing genuine Christian values, discipline and behaviour.

The purpose of consequences is to support each child in their effort to grow as Christ-Centered individuals. Ensuring respect and enforcement of our behaviour code, assists children with gaining appropriate life skills and aids in enhanced self-discipline, self-confidence and self-control. Our focus is student/parent/ teacher communication to deal directly with most student behaviour issues, prior to major infractions occurring. Senior students are asked to be Christian Role Models to younger students and to support the school code of behaviour, understanding their added responsibility to others and acting accordingly. When infractions do occur within the school a discipline letter may be sent

home. Additionally students may be involved in Community Service or other activities that help them to understand that energies used in a positive manner play an important role in the functioning of our school. Our hope is that parents will engage in conversations with their children to support school expectations and appropriate student behaviour.

Depending on the severity of the offense the range of consequences may include such things as:

- a reminder
- a loss of privileges (e.g. participating on school teams, excursions, recess)
- a warning
- practising proper behaviour
- conferencing with parents/ letter home
- detention
- counselling
- temporary removal from the place where misbehaviour occurs
- peer mediation
- temporary internal suspension
- suspension from bus privileges
- assigned seat on the bus
- time out
- suspension from school
- involvement of police or other community agencies
- expulsion from school

Notwithstanding our in-school code of behaviour and expectations, the Ministry Code of Conduct and discipline procedures will always supercede our code.

BUS SAFETY

The following behaviour on the bus is **NOT** acceptable or permitted.

- consumption of food or beverages
- use of improper/offensive language or actions such as: swearing, name calling, obscene gestures, etc.
- standing while the bus is in motion
- pushing or shoving
- throwing objects in the bus or out of the windows
- bringing skates or other athletic equipment unless they are properly guarded or in equipment bags
- disobedience of bus driver's instructions
- yelling or shouting

The driver will report to the principal any pupil who is unwilling to cooperate with the driver in the observance of these regulations. Please report to the principal any other bus safety concerns.

CODE OF
BEHAVIOUR
“CHOOSE RIGHT”

Revised February 2002
This code supplements the Huron-Perth C.D.S. Board
Safe School Document

The Ontario Code of Conduct sets mandatory consequences for certain behaviours. Mitigating circumstances may apply.

1) Mandatory Suspension: Circumstances in which a student will be suspended

a) The *Education Act, s.306 (1)*, stipulates that it is mandatory that a student be suspended from school and from engaging in all school related activities if the student commits any of the following infractions:

- Being under the influence of alcohol;
- Possessing alcohol or illegal drugs;
- Swearing at a teacher or another person in a position of authority;
- Uttering a threat to inflict serious bodily harm on another person;
- Committing an act of vandalism that causes extensive damage to school property or to property located on the premises of the school;
- Committing another infraction that, under a policy of the board, is one for which a suspension is mandatory. For the purpose of this policy these activities include:
 - I. Arson and fire-setting;
 - II. Extortion;
 - III. Gang-related incidents;
 - IV. Hate and/or bias related incidents

2. Discretionary Suspension: - Circumstances in which a student may be suspended.

A student may be suspended from school and from engaging in all school-related activities if the student commits any of the following infractions:

- Conduct injurious to the moral tone of the school or to the physical or mental well-being of others in the school;
- Habitual neglect of duty;
- Persistent opposition to authority;
- The willful destruction of school property;

- The use of profane language or gestures, which convey a disrespectful or inappropriate message.

3. **Mandatory Expulsion: Circumstances in which a student will be expelled.**

The *Education Act*, s.309 (1) stipulates that a student must be expelled, subject to the mitigating circumstances, if the student commits any of the following infractions while he/she is at school or is engaged in school-related activities:

- A physical assault that causes bodily harm requiring treatment by a medical practitioner;
- A robbery;
- A sexual assault;
- Giving alcohol to a minor;
- Possessing a weapon, including, but not limited to, firearms;
- Trafficking in illegal drugs or weapons;
- Using a weapon to cause bodily harm, or to threaten serious harm.

4. **Discretionary Expulsion: - Circumstances in which a student may be expelled.**

A student may be expelled, subject to mitigating circumstances, if:

- The student's pattern of behaviour is so refractory that the student's presence is injurious to the effective learning and/or working environment of others.

5. **Mitigating Circumstances**

Notwithstanding the foregoing, a suspension/expulsion is not mandatory if:

- i. The student does not have the ability to control his/her behaviour;
- ii. The student does not have the ability to understand the foreseeable consequences of his/her behaviour; or
- iii. The continuing presence of the student in the school does not create an unacceptable risk to the safety or well-being of any person in the school
(*Regulations 37/01 and 106/01*).